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|  | | **MOD Risk Assessment Form** | | **MOD Form 5010** | | | |
| **Establishment /Unit/Ship:**  Army Squash | | | | | **Assessment Ref:**  **AS CV-19 Squash** | **Date:**  **20 Mar 20** | |
| **Section/Department:**  Unit Squash Courts | | | | | **Assessment Type**  **(Note 1) tick as appropriate** | | |
|  | **Generic** | |
|  | | | | | | | |
| **Activity/Process:**    **Using Unit Squash facilities and playing squash during Covid-19 pandemic.** | | | **Who is at risk:** | | | | |
| **All staff: x** | | | | |
| **Operators and/or maintenance staff: x** | | | | |
| **Visitors, vulnerable groups, public, etc.: x** | | | | |
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| **Ref** | **Hazard** | | | | | | **RA Required** |
| 1 | Contamination from Door Handles etc when Entering/Leaving Squash complex | | | | | | Y |
| 2 | Social Distancing within Squash complex | | | | | | Y |
| 3 | Social Distancing on Stairwells | | | | | | Y |
| 4 | Social Distancing and Hygiene within Changing Rooms | | | | | | Y |
| 5 | Social Distancing and Hygiene inside squash courts 3 & 4 | | | | | | Y |
| 6 | Transmitting Virus/Access to Handwashing Facilities | | | | | | Y |
| 7 | Facility User Exhibits COVID-19 Symptoms | | | | | | Y |
| 8 | Fire | | | | | | Y |
| 9 | Player struck by Squash Racquet/Ball | | | | | | Y |
| 10 | Slips and Trips | | | | | | Y |
| 11 | Muscle strains/tears | | | | | | Y |
| 12 | Collision with Wall and Floor | | | | | | Y |
| 13 | Elevated marking/referee position - climbing to elevated position | | | | | | Y |
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| **Likelihood** | | | | | | | | **Risk Matrix** | | | | | | | | | | | | |
| **Common, regular or frequent occurrence.** | | | | | | **3** | | **3 Med** | | | | **6 High** | | | | | **9 High** | | | |
| **Occasional occurrence.** | | | | | | **2** | | **2 Low** | | | | **4 Med** | | | | | **6 High** | | | |
| **Rare or improbable occurrence.** | | | | | | **1** | | **1 Low** | | | | **2 Low** | | | | | **3 Med** | | | |
| **Severity** | | | | | | | | **1**  **Minor injury or illness.** | | | | **2**  **Serious injury or illness.** | | | | | **3**  **Fatalities, major injury or illness.** | | | |
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| **Hazard**  **Ref** | **RISK Associated with Hazard**  **(How people may be harmed – type of injury or ill health)** | | | | **Existing Control Measures**  **(Note 2)** | | | | | | | | | **Risk Rating** | **Additional Controls Required**  **(Note 2)** | | | | | **Review frequency**  **(Note 3)** |
| 1. | Risk of contamination of facility users entering squash complex through touching door handles etc | | | | Selected external doors will be kept open during peak times to prevent personnel from having to touch door handles. A hand cleansing station will be available inside the squash complex and at the Fleet Facilities Reception providing alcohol based sanitising gel. Hands are to be washed before and after using squash facilities.  Contract Cleaners are cleaning high touch point areas on a regular basis in line with current Government guidance.  Personnel are to obey COVID-19 signage. | | | | | | | | | 1x3 Med | Regular monitoring,  Regular hand washing/use of hand gel | | | | | Once a Week (During COVID-19 Pandemic) |
| 2. | Risk of cross contamination of Squash players in squash complex and stairwells (Social Distancing) | | | | Personnel transiting through squash complex are to adhere to the one-way system that is in place. Where this is not possible, a transition zone has been created where personnel are to keep left and maintain the 2m separation.  Due to the narrow space between seats and courts it is difficult to maintain 2m separation so personnel should wait in lobby where possible (2m apart) until the corridor is clear to transit.  Doors at the ends of hall will be wedged open to prevent the need to touch door handles. (Hazard Ref 8 refers)  Obey all signage relating to COVID-19.  Black & Yellow hazard tape lines will be marked on the floor to maintain social distancing (2m). | | | | | | | | | 1x3 Med | Regular monitoring,  Regular hand washing/use of hand gel | | | | | Once a Week (During COVID-19 Pandemic) |
| 3. | Risk of cross contamination of facility users on stairs (Social Distancing) | | | | A one-way system will be in force on stairways which must be strictly adhered to by all personnel.  Personnel are to maintain 2m separation when ascending/descending stairs, if this cannot be achieved personnel should wait on landings etc where possible (2m apart) until the stairs are clear.  Black & Yellow hazard tape lines will be marked on the floor on landings etc to maintain social distancing (2m). | | | | | | | | | 1x3 Med | Regular monitoring,  Regular hand washing/use of hand gel. | | | | | Once a Week (During COVID-19 Pandemic) |
| 4. | Risk of cross contamination of facility users in changing rooms (Social Distancing)  **(When approved for use)** | | | | Personnel are to maintain social distancing (2m) in changing rooms, the maximum number of personnel permitted is annotated on the COVID-19 door signs.  Where this cannot be achieved, a ‘one in, one out’ system will be adopted.  Avoid touching objects where possible, if this is unavoidable, consider using a protective barrier such as a paper towel or glove to operate handles etc which can then be disposed of after use. Contract Cleaners are cleaning high touch point areas on a regular basis to standards in line with current Government guidance. | | | | | | | | | 1x3 Med | Regular monitoring,  Regular hand washing/use of hand gel | | | | | Once a Week (During COVID-19 Pandemic) |
| 5. | Risk of cross contamination of facility users in Squash courts (Social Distancing) | | | | Personnel are to remain 2m apart within Squash court complex s and are limited to the maximum number of personnel as detailed on the COVID-19 door signs - 2 x max in squash courts at any one time. England Squash signage on doors refers.  Avoid touching objects where possible, if this is unavoidable, consider using a protective barrier such as a paper towel or glove to operate handles etc which can then be disposed of after use. Contract Cleaners are cleaning high touch point areas on a regular basis to standards in line with current Government guidance.  All squash equipment (racket and balls) is to be personal and wiped down before and after use with the disinfectant wipes provided. | | | | | | | | | 1x3 Med | Regular monitoring,  Regular hand washing/use of hand gel  Squash equipment must be for personal use only. | | | | | Once a Week (During COVID-19 Pandemic) |
| 6. | Contamination of facility users through touching of surfaces and handling equipment | | | | A hand cleansing station will be available outside the main entrance and at the Fleet Facilities Reception providing alcohol based sanitising gel. Hands are to be washed before and after using squash facilities. Door handles are to be cleaned before and after touching or consider using a protective barrier such as a paper towel or glove etc.  Personnel are to remain 2m apart and wash hands thoroughly for a minimum of 20 seconds with water.  Personnel are to also regularly use alcohol hand gels/wipes available at the Fleet reception and in squash complex.  Contract Cleaners are cleaning high touch point areas on a regular basis to standards in line with current Government guidance.  Obey all COVID-19 signage. | | | | | | | | | 1x3 Med | Regular monitoring,  Regular hand washing/use of hand gel | | | | | Once a Week (During COVID-19 Pandemic) |
| 7. | Facility users showing symptoms of COVID-19 | | | | If any user suspects they have contracted COVID-19 or is showing likely symptoms they are not to use the facilities and may be refused access to the establishment to safeguard other users and members of staff. | | | | | | | | | 1x3 Med | Regular monitoring,  Regular hand washing/use of hand gel | | | | | Once a Week (During COVID-19 Pandemic) |
| 8. | Fire | | | | All facility users are to muster in the front car park to be accounted for. 2m social distancing is to be maintained. Facility users are not to exit the establishment until they have been accounted for by a member of staff. | | | | | | | | | 1x3 Med | None | | | | | Once a Week (During COVID-19 Pandemic) |
| 9. | Player struck by Squash Racquet/Ball | | | | Stop playing and assess injury. | | | | | | | | | 1x3 Med |  | | | | | All time players on court |
| 10. | Slips and Trips | | | | Stop playing and assess injury. | | | | | | | | | 1x3 Med |  | | | | | All time players on court |
| 11. | Muscle strains/tears | | | | Stop playing and assess injury. | | | | | | | | | 1x3 Med |  | | | | | All time players on court |
| 12. | Collision with Wall and Floor | | | | Avoid touching walls and glass back where possible, if this is unavoidable, use a protective wipe such as a paper towel to wipe down touched area and then dispose of after use. Contract Cleaners are cleaning high touch point areas on a regular basis to standards in line with current Government guidance. If injury stop playing and assess injury. | | | | | | | | | 1x3 Med | Regular monitoring,  Regular hand washing/use of hand gel | | | | | After each match |
| 13. | Elevated marking/referee position - climbing to elevated position | | | | Not to be used during Covid-19 pandemic | | | | | | | | | 1x3 Med |  | | | | |  |
|  | | | | | | | | | | | | | | | | | | | | |
| **Assessor** | | | | | | | | | **Manager (Note 4)** | | | | | | | | | | **Overall Risk Rating**  **(highest risk)** | |
| **Name:** | | | **P CARTER** | | | | | | **Name:** | | **D CAMPEY** | | | | | | | |
| **Rank/Grade:** | | | **Mr** | | | | | | **Rank/Grade:** | | **Lt Col (Retd)** | | | | | | | | **1x3 Med** | |
| **Post/Role:** | | | **Head Coach Army Squash** | | | | | | **Post/Role:** | | **Perm Sec Army Squash** | | | | | | | |
| **Manager Assessment Review**  **(Note 3 and 4)** | | | | | | | | | | | | | | | | | | | | |
| **Date:** | | **11 May 21** | | **Date:** | | |  | | | **Date:** | | |  | | | **Date:** | |  | | |
| **Name:** | | CAMPEY | | **Name:** | | |  | | | **Name:** | | |  | | | **Name:** | |  | | |
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**Notes:**

1. If using a ‘Generic’ risk assessment, Assessors and Managers are to satisfy themselves that the assessment is valid for the task and that all significant hazards have been identified and assessed. If additional hazards are identified they are to be recorded and attached to the Generic assessment.

2 Only a reference or simple description of the control measures is required. If the risk assessment identifies the need for additional control measures, the hazard will need to be reassessed once the additional controls have been implemented.

3 Risk Assessments are to be reviewed:

* at a frequency proportional to the risk (e.g. high risk – 6 monthly; medium risk – annually; low risk – every 2 years)
* where required by local instructions/procedures.
* if the safe execution of the activity relies on stringent supervision and/or adherence to a safe system of work.
* if there is reason to doubt the effectiveness of the assessment.
* following an accident or near miss.
* following significant changes to the task, process, procedure, personnel or line management.
* following the introduction of more vulnerable personnel.
* If a “Generic” assessment, then prior to use.

4 Managers are to note that they are responsible for production of the risk assessment and that by completing this section they acknowledge ownership of the risk and that the risk assessment is suitable and sufficient.

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| High | Common, regular or frequent occurrence. | **3** | **3 Med** | **6 High** | **9 High** |
| Medium | Occasional occurrence. | **2** | **2 Low** | **4 Med** | **6 High** |
| Low | Rare or improbable occurrence. | **1** | **1 Low** | **2 Low** | **3 Med** |
| **Risk Matrix**  **Likelihood X Severity** | | | **1** | **2** | **3** |
| Minor injury or illness. | Serious injury or illness. | Fatalities, major injury or illness. |
| Low | Medium | High |

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| **High** | Improve control measures; consider stopping work. Conducting work at this level of risk is to be reported up the Line Management / Command chain. |
| **Medium** | Review control measures and improve if reasonably practicable to do so, consider alternative ways of working. |
| **Low** | Maintain control measures and review regularly or if there are any changes. |