**Annex A**

**to AS SSMP**

**dated 6 Apr 20**

**GENERIC RISK ASSESSMENT FOR ARMY SQUASH**

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| **Key Guidance** This section provides a quick overview of some of the key concepts in Army risk assessment. Refer to Notes section for further information. The first line of the risk assessment table, below, shows an illustrative example.**Hazard** is anything that may cause harm, e.g. working at height on a ladder.**Risk** is the chance that someone or something could be harmed by the hazard, measured by combining (multiplying) the likelihood of it happening with its impact (severity). For example, there may be a ‘possible’ likelihood that someone that is not competent could fall from a ladder (3 rating – see right) combined with a ‘moderate’ impact of multiple injuries (2 rating), which creates a score of 6 (low risk). However, the risk should be reduced to as low as reasonably practicable (ALARP) through the implementation of control measures, such as ensuring that only trained people climb the ladder.**Dynamic Risk Assessment** compliments generic and specific risk assessment. Regardless of completing this AF 5010, it is beholden on the person creating the risk to continue to monitor the activity and the control measures. Any changes to the activity (including the environmental conditions) or the control measures, must be addressed via the mechanism of a dynamic risk assessment such that risks remain ALARP. Note however that persons undergoing training cannot be deemed competent until their capability is properly assessed. | **Likelihood (L)\*** | **Multiplied by** | **Impact (I)\*\*** | **Equals** |  |  |  |
| 1 – Remote / Rare2 – Unlikely3 – Possible4 – Probable5 – Highly Probable  (Almost Certain)  | 1 – Minor2 – Moderate3 – Major4 – Severe5 – Critical*Note: impact number is unlikely to change with control measures* |  |  |  |
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| **5 Step Process** | Step 1 – Identify the hazards | Step 2 – Decide who might be harmed and how | Step 3 – Evaluate the risks and decide on precautions (control measures) | Step 4 – Record your significant findings and include in Ex / Coord instructions as necessary. Implement control measures | Step 5 – Review your risk assessment and update as necessary |

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| **Dept / Sub-Unit / Unit / Formation:** | Army Sport Control Board | **Assessor (No, Rank, Name):** | 563783 Lt Col Campey |
| **Activity (SSW) / Exercise (SST):** | Wiltshire Squash League – Home Fixtures (Safe System of Work) | **Assessor’s signature:** | <original signed> |
| **Generic or Specific Risk Assessment:** | Generic | **Assessment Date:** | 20 Mar 20 |
| **Relevant Publications / Pamphlets / Procedures:** |  | **Review Date** **for GRA** (Step 5)**:** | 1 Apr 21 |

| (a) | (b) | (c) | (d) | (e) | (f) | (g) | (h) | (i) | (j) | (k) | (l) | (m) | (n) |
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| **Ref** | **Activity / element**(Step 1a) | **Hazards identified**(Step 1b) | **Who or what might be harmed and how**? e.g.• Military personnel - fatality• Civ staff / contractors - injury• General public - injury• Environment - spill(Step 2) | **Existing control measures**(Step 3a) | **Assessment with existing controls** | **Is residual risk acceptable in the context of risk appetite for the activity? (Yes / No) – Refer to Risk Score Calculation above** *If Yes, move to column (n). If No, identify additional controls*(Step 3e) | **Reasonable additional controls that can be implemented to reduce risk to ALARP**(Step 3f) | **Reassessment with additional control measures** | **List required action(s) to instigate controls**(Step 3j) |
| **L\* (1 to 5)**(Step 3b) | **I\*\*(1 to 5)** (Step 3c) | **Score\*\*\* (L x I)**(Step 3d) | **L (1 to 5)**(Step 3g) | **I(1 to 5)**(Step 3h) | **Score (L x I)**(Step 3i) |
|  | EXAMPLE:Driving to / from training area | Driver fatigue / distraction causes RTA | * Multiple injuries / fatality to military personnel
* Multiple injuries / fatality in the general public
* Equipment damage
* Spill of fuel / lubricants (assumed low environmental impact)
 | * Designated, trained drivers
* Compliance with JSP800
* Spill kits
 | 2 | 5 | **10** | No | * Minimise night driving by incorporating overnight stop or relief driver
* Require breaks every 2 hours
 | 1 | 5 | 5 | * Officer in charge of road move to incorporate all controls into task instruction and brief Exercise Conducting Officer (ECO).
* ECO to brief personnel.
 |
| 1 | Playing Squash | Impact injury by racket, ball or opponent whilst in play | Injury to military personnel | * Compliance with rules enforced by match referee
* Risk highlighted in mandatory safety brief at start of event
* Players of similar level of ability on court
* Protective Equipment (goggles)
 | 2 | 3 | **6** | Yes | Not required | N/A | N/A | N/A | * Event Organiser to ensure risk assessment is printed off and on display.
* Event Organiser to ensure all controls are incorporated throughout the event.
* Organisers/Team Captains will apply the England Squash Rackets (ESR) playing safety regulations and brief accordingly at the start of each Tournament or Fixture.
* Event Organiser to include dynamic risk assessments are carried out throughout the duration of the event.
* AS Sec to ensure Safety Brief carried out and safety plan included in Admin Instruction.
* First aid box to be made available at the game.
* Seats for spectators available outside the court.
* Courts will have been serviced and cleaned each day.
* Captains to brief players that they may wear protective clothing in line with ESR guidelines.
* Ice to be made available for impact injuries
* Players check kit especially grips, soles of shoes and any protective clothing
* Injuries are dealt with via emergency services 999 call.
* Ambulance normally arrives within 10 mins. First aid until ambulance arrives.
* Spectators view from outside the court.
* No one accesses the court during play, other than the players.
* Players to wear correct clothing and equipment.
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| 2 |  | Self-inflicted injury through accidental falling, tripping. | Injury to military personnel | * Risk highlighted in mandatory safety brief at start of event
 | 2 | 2 | **4** | Yes | Not required | N/A | N/A | N/A | * Event Organiser to ensure risk assessment is printed off and on display.
* Event Organiser to ensure all controls are incorporated throughout the event.
* Event Organiser to include dynamic risk assessments are carried out throughout the duration of the event.
* AS Sec to ensure Safety Brief carried out and safety plan included in Admin Instruction
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| 3 | State of Squash Court / Complex | Uneven/damaged floor resulting in injury to players. | Injury to military personnel | * Head Referee to carry out dynamic RA of all court conditions prior to and during competition/activity.
* Match referees to look for damage during the competition when scoring.
* Players to report and floor damage during matches/warm up periods when on court.
* These points to be raised at mandatory safety briefing prior to event/activity.
 | 1 | 2 | **2** | Yes | Not required | N/A | N/A | N/A | * Event Organiser to ensure risk assessment is printed off and on display.
* Event Organiser to ensure all controls are incorporated throughout the event.
* Event Organiser to include dynamic risk assessments are carried out throughout the duration of the event.
* Head referee is to ensure correct lighting in the Courts, dry surface, clean, exit signs clearly marked, fire escapes appropriately marked, warning of slipping and regulations in case of fire.
* AS Sec to ensure Safety Brief carried out and safety plan included in Admin Instruction.
* All risks associated with being in a building from stairs, lighting, fire and hazards and all should be aware of the AGSC RA
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| 4 |  | Uneven/damaged walls, resulting in injury to players. | Injury to military personnel and/or spectatorsPotential for ball to leave court at an awkward angle due to dent/damage in wall | * Head Referee to carry out dynamic RA of all court conditions prior to and during competition/activity.
* Match referees to look for damage during the competition when scoring.
* Players to report and wall damage during matches/warm up periods when on court.
* These points to be raised at mandatory safety briefing prior to event/activity.
* Spectators not to lean over rear wall viewing gallery.
 | 1 | 2 | **2** | Yes | Not required | N/A | N/A | N/A | * Event Organiser to ensure risk assessment is printed off and on display.
* Event Organiser to ensure all controls are incorporated throughout the event.
* Event Organiser to include dynamic risk assessments are carried out throughout the duration of the event.
* AS Sec to ensure Safety Brief carried out and safety plan included in Admin Instruction
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| 5 |  | Trip and General Safety Hazards in local environs | Injury to military personnel and/or spectators | * Awareness to be raised of off court risks at mandatory safety briefing prior to event/activity.
* Adherence of local leisure centre safety procedures.
 | 1 | 2 | **2** | Yes | Not required | N/A | N/A | N/A | * Event Organiser to ensure risk assessment is printed off and on display.
* Event Organiser to ensure all controls are incorporated throughout the event.
* Event Organiser to include dynamic risk assessments are carried out throughout the duration of the event.
* AS Sec to ensure Safety Brief carried out and safety plan included in Admin Instruction
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| **Authorising Officer / Warrant Officer (at unit level)** | **No, Rank, Name** | **Post** | **Date** | **Signature** |
| **Existing and additional controls agreed** |  |  |  |  |
| **Where risk elevated up the CoC, CO to confirm additional controls implemented** |  |  |  |  |

NOTES

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| There are usually up to 8 – 10 players at each Army fixture and League matches throughout the season. The other main squash events usually take place at the Aldershot Garrison Sports Centre (AGSC) or at a recognised civilian club; both of which will have their own Risk Assessments. The total numbers involved over the season is approximately 420. A Tournament Coordinator will be appointed to run major competitions and each match has a marker / referee who will oversee all aspects of the match. |

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|  **Risk = Likelihood x Impact**

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| **Likelihood** | **Definition** |
| **5** | **Highly Probable (Almost Certain)** | Is expected to occur in most circumstances |
| **4** | **Probable** | Will probably occur at some time, or in most circumstances |
| **3** | **Possible** | Fairly likely to occur at some time, or some circumstances |
| **2** | **Unlikely** | Is unlikely to occur, but could occur at sometime |
| **1** | **Remote / Rare** | May only occur in exceptional circumstances |

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| **Impact** | **Definition (Health Safety and Environment)** |
| **5** | **Critical** | * Multiple fatalities or permanent, life changing injuries.
* Permanent loss or damage beyond remediation of an important and publicly high-profile natural resource, area or species.
* Multiple incidents causing a major environmental impact.
 |
| **4** | **Severe** | * A single death or multiple life-threatening injuries.
* Severe damage over a wide area and/or on a prolonged basis to a natural resource, including controlled waters, or geography requiring multi-year remediation.
* Single incident causing a major environmental effect or multiple incidents causing significant effect.
 |
| **3** | **Major** | * Single life changing injury or multiple injuries which have a short-term impact on normal way of or quality of life.
* Moderate damage to an extended area and/or area with moderate environmental sensitivity (scarce/ valuable) requiring months of remediation.
* Single incident causing significant environmental impact.
 |
| **2** | **Moderate** | * Multiple injuries requiring first aid.
* Moderate damage to an area, and that can be remedied internally.
* Multiple incidents causing minor environmental effect.
 |
| **1** | **Minor** | * An Injury requiring first aid
* Limited short-term damage to an area of low environmental significance/ sensitivity
* Incidents causing minor environmental impacts
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| **Risk Score Calculation** |
|  | **Likelihood** |
| 1 | 2 | 3 | 4 | 5 |
| **I****m****p****a****c****t** | 5 | **5** | **10** | **15** | **20** | **25** |
| 4 | **4** | **8** | **12** | **16** | **20** |
| 3 | **3** | **6** | **9** | **12** | **15** |
| 2 | **2** | **4** | **6** | **8** | **10** |
| 1 | **1** | **2** | **3** | **4** | **5** |

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| **Risk Management** |
| **Risk Rating** | **Authorisation** | **How Risk should be managed** |
| **1 – 3(Low)** | **OC** | **Review periodically** to ensure conditions have not changed and working within ALARP and risk appetite. |
| **4 – 9(Low)** | **CO** |
| **10 – 12****(Medium)** | **OF5 / 1\* Bde HQ** | **Good risk mitigations** to ensure that the impact remains ALARP and tolerable. Re-assess frequently to ensure conditions remain the same. |
| **15 – 16(Medium to High)** | **2\* Div HQ** | **Requires active management** – review of desired outcome with additional resources or change to output requirements.  |
| **20(High)** | **3\* – HQ HC & FA** | **Contingency plans** may suffice together with limited risk mitigations to achieve risk ALARP and tolerable. |
| **25(Very High)** | **4\* – CGS, Army HQ** | **Operational capability** where the required outcome impacts on defined military capability. |

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